



# All India Institute of Medical Sciences

## Jodhpur

Admn/Med\_College/Modules/1/2013-AIIMS.JDH/791

Dated : 14.03.2013

### TENDER NOTICE

Subject:- Inviting of sealed quotations for the supply of Examination Modules for AIIMS, Jodhpur-Regarding.

Sir,

The undersigned is directed to invite sealed quotations for supply of examination modules for AIIMS, Jodhpur. The details of items are given in annexure.

2. In case, you are interested to supply the above mentioned items, you may submit your quotation in favour of **Administrative Officer, AIIMS, Jodhpur latest by 31.03.2013 at 4.00 PM** and the quotation received after the stipulated date and time will not be entertained in any case. The outer cover should be super-scribed "**Quotations for supply of examination modules for AIIMS, Jodhpur.**" These quotations will be opened on the same day at 4:30 PM in the Project Cell office of AIIMS, Jodhpur. Bidding parties or their authorized representatives can also be present at the time of opening of bids. Only one representative on behalf of one tenderer shall be allowed to be present on the occasion.

3. The terms and conditions entrusted to the successful tenderer will be as follow:-

- I. **Installation:** The firm will have to install the Examination Modules satisfactorily within one month w.e.f. the date of receipt of supply order. Installation shall be the responsibility of the firm and no extra cost should be quoted for the same. In case of delay on the part of the vendor, penalty @ ½% per week of the total order value will be deducted from the supplier's bill subject to maximum of 5% without prejudice to other terms & conditions of the order.
- II. **Door Delivery:** The offer of the vendor should also include the cost of transportation of goods from their show room/ Go-down to AIIMS, Jodhpur.
- III. **Specification:** The tenderers must confirm in writing that the goods supplied by them shall be as per specification of goods mentioned in Annexure - I and in case of any variation, the contract shall be liable to be cancelled immediately The Security cum Performance Guarantee will also be forfeited.
- IV. **Quality of goods:** The firm will be entirely responsible for quality of goods. The supplier should replace the rejected /damaged stores within 10 days, failing which legal action will be taken as deemed fit by the Department.
- V. **Guarantee/Warranty :** All the goods items should have at least one year on site Guarantee/Warranty against any manufacturing defect with effect from the date of installation. No offer of the vendor will be accepted without warranty/guarantee of their products.


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- VI. **Payment Terms** : Payment will be released only after the successful delivery/ installation of entire quantity of goods.
- VII. In case any duties/Taxes have not been specified, it will be taken as inclusive.
- VIII. The tenderers should keep their offers valid up to 45 days from the date of Tender Opening.
4. An amount of **Rs. 25,000/- (Rupees Twenty Five Thousands only) as Earnest Money Deposit** in the form of a Banker's Cheque/ Demand Draft /Pay Order in favour of "All India Institute of Medical Sciences, Jodhpur" must be accompanied the quotation letter. **Quotation received without EARNEST MONEY will not be considered at all.** The Earnest Money Deposit (EMD) without interest shall be returned to all the bidders after finalization of contract.
5. The successful bidder will have to deposit a **Security cum Performance Guarantee within 10 days with effect from the date of acceptance of the contract @ 10% of the total amount** quoted by the bidder for entire goods in the form of Bank Guarantee from any nationalised Bank duly pledged in favour of "All India Institute of Medical Sciences, Jodhpur". The Security cum Performance Guarantee will be released only after the successful delivery/ installation of entire quantity of goods. The security cum performance guarantee deposit will be forfeited in case the services of the contractor are unsatisfactory or in case of violation of the terms and condition of the contract.
6. The bidder should have to quote for all items, failing which, the bid will be summarily/ out rightly rejected.
7. The bidder should have at least 3 years experience in similar nature of work. Copy of VAT No., Service Tax Registration Certificate of the company and PAN No. may also be enclosed.
8. The bidder, once applied, will not be allowed to withdraw at any stage. If the bidder wants to withdraw, the entire amount of EMD will be forfeited.
9. The 'Technical Bid' will be analysed and Financial Bid of only those firms who are found eligible in 'Technical Bid' will be considered. (Annexure-II)
10. While submitting the tender each and every page of NIT will be signed by the authorized signatory of the Firm/Agency and submitted along-with the tender.
11. AIIMS, Jodhpur reserves the right to accept/reject any or all of the quotations without assigning any reason thereof.
12. The Courts of Jodhpur will have jurisdiction over all legal disputes under this Agreement.

  
(Manish Kr. Srivastava)  
Administrative Officer,  
AIIMS, Jodhpur.



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Annexure – I

## FINANCIAL BID

S.No.	Description of Items	Quantity	Rate	VAT	Amount
1	Student Examination Module (Specifications is as under)	1			

### Specifications: Student Examination Module

1. Scheduling of examinations in each subject, individually.
2. Scheduling of the theory, practical and viva examinations.
3. Provision for fixation of pass percentage for each component of the examinations
4. Provision for fixation of Honours percentage of each component of the examinations
5. Bar code generation of the Primary, Supplementary and MCQ copies
6. Bar code printing together with copy category
7. No other bar code should be recognized by the software except those generated by itself
8. Generation of Student Roll numbers by the software
9. Printing of Roll No. list
10. Printing of Roll No. labels
11. Generation of Bar coded admit cards for examinations
12. Printing of the examination admit cards
13. Allocation of invigilator logins for each examination separately
14. Auto time disabling of the invigilator logins at a pre-set time
15. The attendance of the candidates should be by scanning of the bar coded ID cards
16. The primary copy allotment should be after scanning of student ID card and copy bar code
17. The supplementary copy allotment should be after scanning of student ID card and copy bar code
18. The copy allotment should also take the attendance & automatically generate the absentee list.
19. Generation of the on-the spot attendance list for that particular examination
20. Printing of on-the spot attendance list of each examination to be signed by the students

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21. The attendance list should be displayed in alphabetical order
22. The header on the attendance sheet should have Date, Time and name of the Examination
23. The footer on the attendance sheet should have the Names of the Invigilators for that particular examination.
24. Returning of the allocated copies by scanning of the copy bar code
25. Unreturned copy alert and report
26. Reports of the total number of allocated copies of each type
27. Reports of the total number of returned copies of each type
28. Tabulation of marks by the examination cell by scanning the bar code of the copy
29. There should be generation of department wise result showing the obtained marks, pass/ fail status and honours'
30. There should be printing of department-wise result
31. It should generate overall result as above
32. There should be provision of printing of overall result
33. The software should have separate submission of copy allotment, attendance and copy return sub-modules.
34. The tabulation sheet should comprise of 10 questions and a MCQ section.
35. There should be auto-sum in the tabulation table for rows and grand total including the MCQs
36. The grand total marks should be rounded off to the next higher digit
37. The practical marks should be entered in a table showing all students
38. There should be header and footer in the result sheet as specified by the Controller of Examinations
39. The Controller of Examinations should be able to edit the marks if submission is done accidentally after validation.
40. There should be a provision of "On-Call" Controller of Examinations
41. There should be Intra-cell memo only for authorized users
42. The controller of examinations should be the Administrator for creating personnel logins and interchange
43. There should be Log to maintain the Logins of entire examination committee, only visible to Controller and Assistant Controller of Examinations.



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ANNEXURE – II

### Inviting of sealed quotations for supply of Examination Modules in the Medical College of AIIMS, Jodhpur

#### TECHNICAL BID

Name of Firm/Contractor/Supplier	
Complete Address & Telephone No.	
Name of Proprietor	
Contact No. of Proprietor	
Name and address of places/offices in which the Contractor/Firm has maintenance contract	
Whether the firm is a registered firm Yes/No (attached copy of certificate)	
PAN No. (enclose the attested copy of PAN Card)	
Service Tax No. (enclose the attested copy of Service Tax Certificate)	
VAT No. (enclose the attested copy of VAT Certificate)	
Whether the firm has enclosed the Bank Draft/Pay Order/Banker's cheque of Rs.25,000/- as Earnest Money Deposit.	
Whether the Firm/Agency has signed each and every page of Tender/NIT	
Any other information, if necessary	

*Handwritten signature/initials*